

JOB DESCRIPTION

Job Title:	Registered Veterinary Nurse
Reports To:	Head Veterinary Nurse (HVN)
Contacts:	Chief Veterinary Officer (CVO), Senior Veterinary Surgeon (SV), Head Veterinary Nurse (HVN), Veterinary Services Administrator, Veterinary Surgeons, Animal Rescue and Rehoming Centres (ARRCs), Inspectorate and members of the public.

Overall Purpose of the Role:

The Registered Veterinary Nurse will assist the HVN as part of the clinic animal nursing team, providing a high standard of customer service and clinical care whilst promoting animal welfare and supporting Veterinary Surgeons. They will be responsible for providing supportive care of animals receiving treatment within the Veterinary Department, including the monitoring of animals undergoing surgical procedures and in-patients. They will assist the Veterinary Surgeons in the diagnosis, treatment and care of sick or injured animals.

Key Responsibilities:

- Model the Society's values, Committed, Compassionate, Professional, Expert, Collaborative and Adaptable in the workplace at all times.
- Ensuring excellent standards of nursing care and hygiene are maintained throughout the clinics by following protocols and instructions.
- Participate in excellent levels of communication between the clinic and the ARRC.
- Report problems relating to surgical equipment promptly to the Senior Nurse.
- Ensure Problems or shortages of drugs, consumables and equipment are notified promptly and accurately.
- Follow excellent working practices in the clinics amongst the nursing team, ensuring all agreed adjustments are implemented promptly and accurately.
- Ensure you take regular allocated breaks.
- Perform clinical coach duties under supervision of the HVN for Student Veterinary Nurses and mentoring duties for Veterinary Care Assistants.
- Perform minor procedures, laboratory tests, radiography and health checks on animals within boundaries set by RCVS and contribute to outpatient healthcare.
- Key Holder duties in cases of sickness/emergency.

General Duties:

- Maintain comprehensive and accurate records as required and meet all submission deadlines laid down by the Society.
- Participate in basic or refresher training deemed necessary by the Society and comply with minimum CPD requirements as stipulated by RCVS.

- Participate in outpatient clinics for animals returning for post-operative care.
- Be caring, compassionate and humane in all dealings with animals.
- Help during surgical procedures as required.
- Radiography and other Schedule 3 procedures as appropriate and according to experience.
- Restrain animals for sedation/anaesthesia
- Assist with the euthanasia of animals.
- Monitor and maintain anaesthetics and perform laboratory tests.
- Administer medication/care to the patients in our care including intramuscular and subcutaneous injections.
- Maintenance/sterilisation of clinical equipment.
- Admission/discharge of outpatients, and giving appropriate advice.
- Perform ward nurse duties as required.
- Operation of ARRC database and general administration duties.
- Attend staff meetings.
- Supervise/monitor student Vet Nurses from GUVS on placement and Volunteers.
- Feed and administer medication/care to the in-patients in our care.
- Liaise with general public while receiving/booking animals and answering telephone enquiries and when reclaiming/rehoming animals from the clinic.
- Promote the work of the Society and membership to the public where appropriate.
- Become familiar and comply with all relevant policies and procedures, including the Society's health and safety / risk assessment working instructions.
- Maintain good relationships with colleagues, voluntary workers, representatives of other agencies and the general public. This will require you to have excellent communication and customer care skills.

Person Specification:

	Essential	Desirable
Education & Qualifications	<ul style="list-style-type: none">• Qualified RVN with a minimum 1-year post-qualification experience	<ul style="list-style-type: none">• Previous clinical coach training/experience
Experience & Job Knowledge	<ul style="list-style-type: none">• Practical experience working with animals• Working with the general public• Previous experience in a Veterinary environment	<ul style="list-style-type: none">• An understanding and commitment to health & safety in the workplace• Identified leadership skills
Job Related Skills / Competencies	<ul style="list-style-type: none">• Excellent customer care and communication skills• Ability to plan and organise own work and direct the work of others• Good administration skills• Attention to detail	<ul style="list-style-type: none">• Confident presentation skills• Experience with Schedule 3 procedures
Personal attributes	<ul style="list-style-type: none">• Commitment to animal welfare• Resilient and calm in face of difficult situations• Act with professional integrity• Flexible	<ul style="list-style-type: none">• A commitment to and understanding of the benefits of animal welfare education
Additional relevant criteria	<ul style="list-style-type: none">• Full, driving licence• Willingness to work within group shift pattern• Willingness to live within the geographical area of work• Subject to a Disclosure Scotland standard check	